

MINUTES OF ROCKTON POLICE PENSION BOARD

Regular Meeting

Wednesday – 10/25/2017

CALL TO ORDER:

President Bruce Lans called the Police Pension Board regular meeting to order at 4:05 P.M.

ROLL CALL:

Present were: Bruce Lans, Ron Montgomery, Russell Schaefer, Officer Wiest and Sgt. Camacho. A quorum was present. Dave Harrington of Sawyer Falduto Asset Management, Village Treasurer Jaye Quimby, Pension Board Attorney Evan Haim of Reimer Dobrovlny & Carlson, LLC and Actuary Dennis Dressel of Lauterbach & Amen, LLP.

PUBLIC COMMENT TIME:

There were no public comments.

APPROVAL OF MINUTES:

A motion was made by Mr. Montgomery to approve the Police Pension board meeting minutes from 07//26/2017, seconded by Mr. Schaefer. Voice vote: unanimous ayes – motion carried.

A copy of minutes for the Rockton Police Pension Board regular board meeting for July 26th, 2017 has been added to the meeting minutes file

INVESTMENT ADVISOR REPORT:

Dave Harrington of Sawyer Falduto Asset Management provided the Investment Performance Report for the 3rd quarter of 2017 in the following summation:

	Quarter 3	Year-to-Date
Cash Flow Summary		
Beginning Market Value	\$4,940,886	\$4,612,869
Ending Market Value	\$5,331,351	\$5,331,351
Investment Return	\$120,883	\$366,259

Performance	Actual	Benchmark	Actual	Benchmark
Equity	5.03%	4.84%	15.55%	14.25%
Fixed Income	0.65%	0.38%	2.92%	2.25%
Cash Equivalents	0.09%	0.27%	0.12%	0.57%
Total Account Return (net of fees)	2.31%	2.16%	7.57%	6.84%

Asset Allocation	Actual	Range
Equity	39.8%	35 – 45%
Fixed Income	58.5%	50 – 60%
Cash Equivalents	1.7%	0 – 10%

A motion was made by Mr. Lans, seconded by Officer Wiest to accept the investment advisors report as presented by Sawyer Falduto Asset Management. Voice vote: unanimous ayes – motion carried.

The Quarterly Investment Performance Report (3rd Quarter 2017) from Sawyer Falduto has been added to the meeting minutes file.

ACTUARIAL REPORT:

Dennis Dressel of Lauterbach & Amen, LLP. provided final draft copies of the following reports that he explained individually.

1. Actuarial Evaluation / Tax Levy – 6/1/17
2. GASB 67/68 Report – 6/1/17
3. Municipal Compliance Report – 5/31/17
4. Fund Full/Transition Funding Plan Example – 5/31/17

Members discussed the provided contribution recommendation, actuarial assumption change from 6.25% to 6.00%, Illinois statutory minimum contribution and funding planning and status.

A motion was made by Mr. Montgomery, seconded by Officer Wiest to change the actuarial assumption from 6.25% to 6.00%, to better reflect the fund's actual return. Upon roll call, the vote was: AYES: 5–Mr. Lans, Mr. Montgomery, Mr. Schaefer, Officer Wiest, and Sgt. Camacho NAYS: 0 ABSTAIN: 0

A motion was made by Mr. Lans, seconded by Mr. Montgomery to accept the Actuarial Report/GASB 67/68 presented by Mr. Dressel. Voice vote: unanimous ayes – motion carried.

A motion was made by Mr. Montgomery, seconded by Mr. Lans to set the levy request at \$387,580, as presented by Mr. Dressel. Upon roll call, the vote was: AYES: 5–Mr. Lans, Mr. Montgomery, Mr. Schaefer, Officer Wiest, and Sgt. Camacho NAYS: 0 ABSTAIN: 0

Mr. Haim reviewed the required MCR process to include the submission to the village at the required time.

A motion was made by Mr. Lans, seconded by Officer Wiest to accept the Municipal Compliance Report (588) presented by Mr. Dressel. Voice vote: unanimous ayes – motion carried.

The report was signed, and a copy will be forwarded to the village by Mr. Haim with a cover letter. It was agreed that Mr. Montgomery, Mr. Lans and Mr. Dressel will appear at the 11/07/2017 Village Financial Committee meeting at 6:30 pm to present the report and answer any questions. A copy of the noted documents was added to the meeting minutes file

TREASURER'S REPORT:

Mrs. Quimby provided the fund balance sheet as follows:

Balance Sheets: Reported assets as of 09/30/2017 were \$5,324,121.37

A motion was made by Mr. Lans, seconded by Officer Wiest to accept the Treasurer's report as presented by Mrs. Quimby. Voice vote: unanimous ayes – motion carried.

The balance sheets have been attached to the meeting minutes file.

APPROVE BILLS FOR PAYMENT:

Mr. Lans reviewed the following totals for bills for payment:

- a) Attorney Reimer Dobrovlny & Carlson LLC – Quarterly (09/05/2017) \$750.00
- b) Lauterbach & Amen, LLP retirement Calculation (09/25/2017) \$250.00
- c) IPPFA 2018 Membership Dues (10/25/17) - \$795.00

A motion was made by Mr. Schaefer, seconded by Mr. Lans to authorize payment of the bill as noted in the total amount of \$1,795.00. Upon roll call, the vote was: AYES: 4–Mr. Lans, Mr. Montgomery, Mr. Schaefer, Officer Wiest, and Sgt. Camacho NAYS: 0 ABSTAIN: 0

The invoices have been added to the minutes file.

TRUSTEE TRAINING:

The following required training was confirmed as completed or scheduled:

- 1. Mr. Montgomery – OMA, FOIA, 32 Hour CTT (9/17 IPPFA & IL AG)
- 2. Mr. Schaefer & Officer Wiest – OMA, FOIA (10/17 IL/AG)
- 3. Mr. Lans – 16 Hour CTT (9/17 IPPAC)
- 4. Sgt. Camacho & Officer Wiest – 16 Hour CTT (10/17 IPPFA)
- 5. Mr. Schaefer – 32 Hour CTT (scheduled 10/30/17 IPPFA)

Provided certificates of training and related travel reimbursement documents were added to the meeting minutes file.

REQUEST FOR BENEFITS:

No Action Taken

OLD BUSINESS:

No Action Taken

NEW BUSINESS:

- a) Attorney Legal Update

Mr. Haim reviewed the 10/2017 newsletter from his firm with board members.

The Legal and Legislative Update has been added to the meeting minutes file.

- b) Fiduciary Liability Insurance Renewal Application

Sgt. Camacho and Officer Wiest confirmed what had been received from Timothy Bowen of Allice Casualty Group/Mesirow Financial for the annual renewal. The shortened application form will need to be returned with actuarial report, and recent audited financial statement. Sgt. Camacho will send what we have ready to date and follow-up will be completed to ensure renewal is completed without interruption.

The draft insurance renewal application has been added to the meeting minutes file.

EXECUTIVE SESSION:

An executive session was not needed.

NEXT QUARTERLY MEETING:

The next regular Police Pension Board meeting will be held on Wednesday, January 24th, 2018 at 4:00 pm, in the village board room of village hall.

Future dates for 2018 were set at: April 25th, 2018, July 25th, 2018 and October 24th, 2018.

ADJOURNMENT:

There being no further business, it was moved by Officer Wiest and seconded by Mr. Montgomery to adjourn. Voice vote: unanimous ayes – motion carried. The meeting adjourned at 5:38 pm.

Respectfully submitted,

Sergeant Dean Camacho #1303

Secretary

Approved: 01/24/2018 (**X**) Yes () No