

MINUTES OF ROCKTON POLICE PENSION BOARD

Regular Meeting

Wednesday – 10/24/2018

CALL TO ORDER:

President Bruce Lans called the Police Pension Board regular meeting to order at 4:10 P.M.

ROLL CALL:

Present were: Bruce Lans, Ron Montgomery, Russell Schaefer, Officer Johnson and Sgt. Camacho. A quorum was present. Dave Harrington of Sawyer Falduto Asset Management, Village Treasurer Jaye Quimby and Pension Board Attorney Steven Knight of Reimer Dobrovlny were in attendance.

PUBLIC COMMENT TIME:

There were no public comments.

APPROVAL OF MINUTES:

A motion was made by Mr. Lans to approve the Police Pension Board meeting minutes from 8/1/2018, seconded by Mr. Montgomery. Voice vote: unanimous ayes – motion carried.

A copy of minutes for the Rockton Police Pension Board regular meeting for 8/1/2018 has been added to the meeting minutes file.

INVESTMENT ADVISOR REPORT:

Dave Harrington of Sawyer Falduto Asset Management provided the Investment Performance Report for the 3rd quarter of 2018 in the following summation:

	Quarter 3	Year-to-Date
Cash Flow Summary		
Beginning Market Value	\$5,727,651	\$5,469,380
Ending Market Value	\$5,874,602	\$5,874,602
Investment Return	\$110,247	\$150,191

Performance	Actual	Benchmark	Actual	Benchmark
Equity	4.45%	6.25%	7.73%	9.61%
Fixed Income	-0.11%	0.10%	-1.02%	-1.62%
Cash Equivalents	0.33%	0.50%	0.73%	1.32%
Total Account Return (net of fees)	1.85%	2.49%	2.44%	3.36%

Asset Allocation	Actual	Range
Equity	45.5%	35 – 45%
Fixed Income	53.8%	50 – 60%
Cash Equivalents	0.7%	0 – 10%

Mr. Harrington explained suggestions in Investment Grade Corporate Bonds would be reviewed in greater detail at the next meeting. Item will be added to next agenda under Investment Advisor Report.

A motion was made by Mr. Lans, seconded by Mr. Montgomery to accept the investment advisor's report as presented by Sawyer Falduto Asset Management. Voice vote: unanimous ayes – motion carried.

The Quarterly Investment Performance Report (3rd Quarter 2018) from Sawyer Falduto has been added to the meeting minutes file.

ACTUARIAL REPORT:

Phone contact was made with Mr. Schroeder from Lauterbach & Amen who provided detailed review of:

1. Actuarial Valuation as of June 1st, 2018
2. GASB 67/68 Report
3. Municipal Compliance Report

Provided reports were draft only based on the need for final confirmation of any changes to village assets through the Village of Rockton audit report. A special meeting will be scheduled for approval of all three reports once they are finalized by Lauterbach & Amen. Also, a levy request letter will be drafted by Attorney Knight and sent to the Village of Rockton along with copies of the Actuarial Valuation Report, the Municipal Compliance Report and the latest draft of the Pension Board investment policy. The hope is to complete this prior to the 11/6 or 11/20 village finance committee meeting dates for timely presentation.

Copies of draft documents were added to meeting file.

TREASURER'S REPORT:

Mrs. Quimby provided the fund balance sheet as follows:

Balance Sheets: Reported assets as of 9/30/2018 draft is \$5,995,245.19.

A motion was made by Mr. Montgomery, seconded by Sgt. Camacho to accept the draft Treasurer's report as presented by Mrs. Quimby. Voice vote: unanimous ayes – motion carried.

The August and September balance sheets were added to the meeting minutes file.

APPROVE BILLS FOR PAYMENT:

Mr. Lans reviewed the following totals for bills for payment:

- a) Attorney Reimer & Dobrovolny LLC – Quarterly \$750.00
- b) IPPFA 2019 Membership Dues - \$795.00

Bills approved at prior meeting for payment were reviewed that included training reimbursement and payment to Lauterbach & Amen for Wiest calculations.

A motion was made by Mr. Lans, seconded by Officer Johnson to authorize payment of the bills as noted. Upon roll call, the vote was: AYES: 5—Mr. Lans, Mr. Scafefer, Officer Johnson, Mr. Montgomery, and Sgt. Camacho NAYS: 0 ABSTAIN: 0

The invoices and travel reimbursement forms were added to the minutes file.

TRUSTEE TRAINING:

New Member Training – Officer Johnson will complete his last session of the 32-hour new trustee training at NIU/Hoffman Estates on 11/8/18. He will submit travel reimbursement for the last three session after that.

Current Member Training – Mr. Lans, Mr. Schaefer and Sgt. Camacho attended the 16+ hour IPPFA training Conference at Lake Geneva in October 2018. Certificates will be forthcoming for entry into our training files.

Mr. Montgomery Training – Mr. Montgomery turned over two documents for recent training he had attended in the month of September 2018. Training records indicate 14 Financial Field CE hours obtained. Mr. Montgomery will complete the OMA/FOIA online training for addition toward his required 16-hour total by next meeting.

OMA/FOIA 2018 – Officer Johnson turned over certificates for online training in both topics that were completed online 9/30/18.

DOI Training Certification Statement – 2017 confirmation letter was signed by Mr. Lans and Sgt. Camacho and provided to Mrs. Quimby for inclusion in the annual report.

Copies of training records and certificates added to file.

REQUEST FOR BENEFITS:

There were no requests for benefits.

OLD BUSINESS:

Officer Wiest – Transfer Application – The board reviewed what had occurred to date to include communication Mr. Knight had with Officer Wiest. Documents have been provided but the request process hasn't been completed to date. Estimated amount to transfer later confirmed as \$121,545.82, that being 6% interest + \$46,928.88 of his contributions for 8 years, 6 months and 5 days of service.

Mr. Knight will contact Rockford and Officer Wiest to check status and direct us of any steps that need to be completed to properly meet requirements. Copies of related documents added to meeting file.

Annual DOI Statement – Mrs. Quimby confirmed report is complete other than interrogatories, which will be completed once the final Village of Rockton audit is recieved. The board's report signature form will be forwarded once completed. A copy of the report without pending work was added to meeting file.

NEW BUSINESS:

Fiduciary Liability Insurance Renewal – Sgt. Camacho presented insurance renewal documents that had been forwarded to Toiesha Davis-White (new account manager) from Ullico Casualty Group/Mesirow Financial. Discussion was had regarding last year's renewal time and costs. Last renewal was confirmed as \$2,213.00 around 12/2017.

A motion was made by Sgt. Camacho, seconded by Mr. Schaefer to authorize payment of the insurance renewal up to \$3,000.00. Upon roll call, the vote was: AYES: 5–Mr. Lans, Mr. Scahefer, Officer Johnson, Mr. Montgomery, and Sgt. Camacho NAYS: 0 ABSTAIN: 0

Approval of Actuarial Report – Tabled until next meeting.

Approval of MC/GASB Report – Tabled until next meeting.

Approval of Tax Levy Request – Tabled until next meeting.

ATTORNEY REPORT:

Legal Update – Mr. Knight reviewed the 10/2018 newsletter from his firm with board members.

EXECUTIVE SESSION:

An executive session was not needed.

NEXT QUARTERLY MEETING:

The next regular Police Pension Board meeting dates for 2019 were set as:

January 23 - April 24 - July 24 - October 23

All meetings will be held on Wednesdays, at 4:00 pm, in the village board room of village hall.

ADJOURNMENT:

There being no further business, it was moved by Mr. Montgomery and seconded by Officer Johnson to adjourn. Voice vote: unanimous ayes – motion carried. The meeting adjourned at 5:20 pm.

Respectfully submitted,

Sergeant Dean A. Camacho #1303
Secretary

Approved: TBA (special Meeting 11/2018) () Yes () No

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