

To File
8/29/11-D



ROCKTON POLICE DEPARTMENT POLICE PENSION BOARD

Rockton, Illinois 61072

815/624-8881

www.rocktonpolice.org

RESOLUTION NO: 2011-01 **DATE OF PASSAGE:** August 29, 2011

**A RESOLUTION ESTABLISHING SPECIAL REGULATIONS RELATED TO
THE REIMBURSEMENT OF FUND TRUSTEES FOR COSTS INCURRED
WHILE TRAVELING ON OFFICIAL BUSINESS OF THE FUND**

WHEREAS, the Rockton Police Pension Fund (the "Fund") has been created pursuant to Article 3 of the Illinois Pension Code (the "Code");

WHEREAS, 40 ILCS 5/3-140 empowers the Board of Trustees (the "Board") of the Fund "to make necessary rules and regulations" in conformity with Article 3 of the Code;

WHEREAS, from time to time, it is necessary for trustees of the Fund (the "Trustees") to travel on official business of the Fund; and

WHEREAS, while traveling on official business, the Trustees typically incur costs for meals, lodging, and mileage (the "Travel-Related Costs"); and

WHEREAS, it is appropriate to reimburse the Trustees for Travel-Related Costs; and

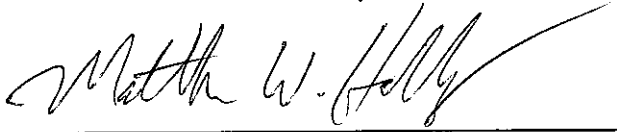
WHEREAS, the Village of Rockton has implemented a system for reimbursing its employees for costs incurred during business travel (the "Village of Rockton Police Employee Benefits Policy – Travel Benefits"); and

WHEREAS, the Board finds the "Village of Rockton Police Employee Benefits Policy – Travel Benefits" to be reasonable and efficient.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE ROCKTON POLICE PENSION FUND THAT Trustees of the Fund shall be reimbursed for Travel-Related Costs from Fund assets in accordance with the policies and rates established by the Village of Rockton Police Employee Benefits Policy – Travel Benefits.

PASSED AND APPROVED on this 29th day of August, 2011.

AYES 4 NAYS 0 Absent —



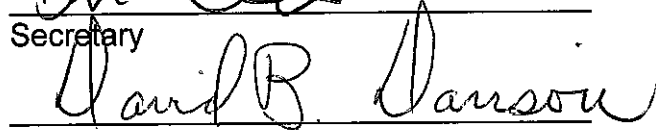
President



Vice-President

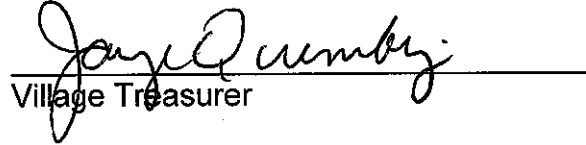


Secretary



Assistant Secretary

Attest:



Village Treasurer

- Enc: 1. Village of Rockton Police Employee Benefits Policy
2. Rockton Police Pension Board – Travel Reimbursement Form

Rockton Police Pension Board

REQUEST FOR REIMBURSEMENT TRAVEL EXPENSES

Name of Pension Board Member: _____

Date(s) of Travel: _____

Destination: _____

Mileage: _____ Miles @ 55.5 cents/mile: _____
(7-1-11)

Gas, Oil Charges: _____
(If using village vehicle.)

Tolls Paid: _____
(Receipts not required.)

Meals: _____
(Amount may not exceed daily rate of \$58.00. Receipts required for meals in excess of \$30 per day.)

Hotel Room: _____
(Receipts required)

Miscellaneous Expenses: _____
(Subject to review and approval of the Pension Board. Whenever possible, receipts required.)

Less Personal/Spouse Expense: _____

TOTAL REIMBURSEMENT REQUESTED: _____

All travel reimbursement claims are subject to the rules and regulations set forth in the Village of Rockton Police Employee Benefits Policy – Travel Benefits.

The undersigned certifies that all expenses claimed are true and legitimate costs incurred during the above stated travel for the Rockton Police Pension Board.

Date

Board Member Signature

Submit to: Village Treasurer

CC: Pension Board Secretary

